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The Honorable Martin Oberman, Chairman
Surface Transportation Board
395 E Street SW
Washington, DC 20423

The Honorable Michelle Schultz, Vice Chairman
Surface Transportation Board
395 E Street SW
Washington, DC 20423

The Honorable Patrick Fuchs
Surface Transportation Board
395 E Street SW
Washington, DC 20423

The Honorable Karen Hedlund
Surface Transportation Board
395 E Street SW
Washington, DC 20423

The Honorable Robert Primus
Surface Transportation Board
395 E Street SW
Washington, DC 20423

Re: *Urgent Issues in Freight Rail Service – Railroad Reporting*, STB Docket Ex Parte No. 770
(Sub-No. 1)

Dear Chairman Oberman, Vice Chairman Schultz, Members Fuchs, Hedlund, and Primus:

In accordance with the Surface Transportation Board's (the "Board's") June 13, 2022 Decision in the above-referenced docket., Norfolk Southern Railway Company ("Norfolk Southern") today is providing the Board with supplemental employment data for April and

May 2022. Norfolk Southern is submitting a revised methodology document that includes the additional trainee-related information.

Norfolk Southern is also resubmitting the 36 months of historical data requested by the Board for each of Norfolk Southern's identified key service performance indicators.

Norfolk Southern will be pleased to answer any questions regarding the methodology used that the Board may have.

Sincerely,

/s/ Hanna M. Chouest

Hanna M. Chouest

Enclosures

**Surface Transportation Board
Docket No. EP 770 (Sub-No.1)
Norfolk Southern Railway Company**

Methodology and Explanation for Employment Data

#1 Total Number of Employees

- Norfolk Southern will provide the total number of employees in each category.
- Norfolk Southern will include co-op/interns and trainees.
- This measure will include active employees only.
- Norfolk Southern will exclude information related to companies that are excluded from the monthly reports submitted pursuant to 49 C.F.R. §§ 1245.2 and 1246.1.

#2 Number of Employees Added

- Norfolk Southern will provide the total number of employees added in each category within the calendar month.
- Norfolk Southern will compare the headcount at the start of the month and at the end of the month to identify the number of employees added.
- Added employees are employees that became active during the month. This measure will include hires, new hires, and any other active employees added in a given month, e.g., individuals returning to work or individuals returning from suspension.

#3 Number of Employees Separated

- Norfolk Southern will include all employees separated within the calendar month.
- Norfolk Southern will compare the headcount at the start of the month and at the end of the month to identify the number of employees separated.
- Separated employees are individuals who became inactive during the month. This could include resignation, termination, retirements, leaves of absences, and separation statuses. This measure will also include employees who are furloughed within the calendar month.
- Norfolk Southern will separately note voluntary separations. This will include resignations.

#4 Number of Employees Furloughed and Potentially Available for Recall

- Norfolk Southern will report the number of employees currently in a furlough status.
- This measure assumes that all employees that are currently in this status are available for recall.

#5 Number of Extra-Board Employees

- Norfolk Southern will report the number of employees that exist on any extra-board for T&E or other craft positions.

#6 Number of Employees Working in Active Service

- Norfolk Southern will report the employees in the total employee count who are in categories 300, 400, 500, or 600, and who are not in a trainee status.
- Norfolk Southern will exclude information related to companies that are excluded from the monthly reports submitted pursuant to 49 C.F.R. §§ 1245.2 and 1246.1.

Reporting for Each Operating Division

- To the extent possible, Norfolk Southern will report category 600 employees by railroad operating division. Norfolk Southern will use budgeting data to determine division located.
- Employees who are not part of an operating division will be included in the system figure.

Additional Trainee-Related Information

#1 Number of Trainees Added

- Norfolk Southern will report the trainees whose training started during the calendar month.
- For reporting groups 100-500, only system totals will be reported.

#2 Number of Trainees Separated

- Norfolk Southern will report the trainees who separated during the calendar month, regardless of when they started training.
- Trainees who were terminated or resigned will be considered “dropped out of training.”
- For reporting groups 100-500, only system totals will be reported.

#3 Number of Trainees Who Completed Training

- Norfolk Southern will report the number of conductor trainees who marked up as a qualified conductor during the calendar month. Norfolk Southern will count those employees who started the month as a trainee and ended the month as an employee in active service.
- For reporting groups 100-500, only system totals will be reported.

#4 Number of Trainees Currently in Training

- Norfolk Southern will report the number of conductor trainees actively training during the calendar month.
- For reporting groups 100-500, only system totals will be reported.